

## ASE Code of Conduct for Virtual Events

ASE is committed to providing a safe, productive, and welcoming environment for all meeting participants and ASE staff. All participants, including, but not limited to, attendees, speakers, faculty, exhibitors, ASE staff members, and all others are expected to abide by this Code of Conduct. This policy applies to all ASE meeting-related events on public or private platforms. Please take a moment to review these important guidelines. If you have questions, please contact us at [Communications@ASEcho.org](mailto:Communications@ASEcho.org).

### Online Behavior

In order to preserve a climate that encourages both civil and fruitful dialogue, we encourage anyone who witnesses or hears of unacceptable behavior to report it to an ASE Staff Member immediately. ASE reserves the right to suspend or terminate access for anyone who violate these rules.

1. Adhere to a policy of zero-tolerance for any form of harassment, intimidation or discrimination.
2. Be respectful in the way you communicate with others. Be tolerant of other's viewpoints. The discussions and comments are meant to stimulate conversation, not to create contention. Let others have their say, just as you may.
3. All defamatory, abusive, profane, threatening, offensive, or illegal materials are strictly prohibited.
4. Disruption of presentations during sessions will be considered unacceptable behavior and dealt with immediately. All participants must comply with the instructions of the moderator and/or any ASE Staff Member or designated personnel.
5. Do not post anything in chat boxes, ASE connect, or on social media that you would not want the world to see or that you would not want anyone to know came from you.
6. Participants should not copy or take screen shots of Q&A or any chat room activity that takes place in the virtual space.
7. ASE reserves the right to reject/delete any messaging, posting and/or presentation for any reason.

As a participant, you agree to adhere to all of the safety rules and guidelines put in place for ASE events, and that you will serve as an ambassador for the organization in assisting others to do the same. It will be your responsibility to monitor the event website and your email for communications regarding any changes to the current guidelines.

ASE reserves the right to take any action deemed necessary and appropriate, including immediate removal from the meeting without warning or refund, in response to any incident of unacceptable behavior, and ASE reserves the right to prohibit attendance at any future meeting, virtually or in person.