

Enrollment Process

Indicate Interest

Questions about the Registry?

Email Info@ImageGuideEcho.org or call +1 919-297-7174 to get in touch with an ASE staff representative who will be happy to guide you through the interest and enrollment process.

Discuss Participation

Are you ready to participate?

Schedule a meeting with ASE alongside any representatives (e.g. Medical and Technical Echo Lab Directors, Quality Group, and IT Director) from your institution to answer any questions and view our Interactive Dashboard with its analytical tools.

After the initial meeting, your institution will receive more information about the Registry, our data collection form and our Systems Integration Questionnaires for automatic data transfers.

» A follow up conversation can be scheduled at any time to address any additional questions with institutional/practice stakeholders as needed.

Decide on Data Submission Method

What are the next steps after the initial meeting?

When ASE receives and reviews the System Integration Questionnaires from your institution, ASE will then schedule a follow up meeting with IT personnel or other designated technical representatives at your institution to discuss mapping the data elements and exporting data to the Registry.

Complete the online [ImageGuideEcho Registry Application](#) and pay the \$500 application fee to ASE to unlock the next steps in the process.

Execute Contract

What contracts do I need to execute?

The Registry Participation Agreement and Data Use Agreement (DUA) will be sent to your institution/practice for execution.

Once a test data export from your institution has been received and incorporated into the Registry, your institution will have officially joined ImageGuideEcho. Congratulations!

Following completed test data submission and confirmation from ASE, an invoice will be issued for the physician(s)/site(s) enrolled. You can either participate in an [institutional](#) or an [ASE membership-based pricing model](#).

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ImageGuideEcho

A module under the ImageGuideRegistry platform



Submit & Manage Data

How do I manage my Registry data?

Your institution/practice can begin submitting data manually using the data collection tool available in ARMUS' HYBRID Platform or automatically extracting data directly from your institution's echocardiography reporting platform.

Once you have joined, you will decide internally who will be the Site Manager. Your institution's Site Manager will be the person with access to administrative roles in the Registry.

An ASE staff representative will be in contact with the Site Manager to confirm the physicians enrolled and to assist in completing the institutional and individual profiles, physician profiles, and ultrasound equipment fields in the Registry.

After ASE receives any necessary payment, the Site Manager will be issued login credentials and have complete access to the Registry.

View & Analyze Data

How do I view my Registry data?

A meeting will be scheduled with the Site Manager and/or other representatives from your institution/practice to demonstrate a step-by-step walkthrough of the Registry and its functionality including:

- » Logging In
- » Data Collection and Data Quality Monitoring
- » Dashboards
- » Analytical Tools & Reporting
- » Ad Hoc Reports

Provide Yearly Updates

How do I keep my site's information up to date?

Every year an ASE staff representative will contact the Site Manager to update any physician and ultrasound equipment information. ASE is available to you during the year as well to assist with troubleshooting and maximizing your Registry participation experience.